

LEC Advisory Committee Meeting Minutes

Wednesday, October 9, 2019

Meeting Time: 9:00 am - 1:15 pm

SELF Building, 1531 I Street Suite #300, Sacramento, CA

1.0 Roll Call

Sharon Battaglia, Sonoma County Office of Education, **Co-Chair** – Region 1
Coreen DeLeon, Glenn County Office of Education – Region 2
Paula Ikerd, Glenn County Office of Education – Region 2
Jen Minton, Sutter County Superintendent of Schools – Region 3
Tina Reger, Santa Cruz County Office of Education – Region 5
Janice Holden, Stanislaus County Office of Education – Region 6
Rhonda Yohman, Madera County Office of Education – Region 7
Margaret Roux, Kern County Superintendent of Schools – Region 8
Rosalee Hormuth, Orange County Department of Education, **Co-Chair** – Region 9
Rebekah Smith, San Bernardino County Superintendent of Schools – Region 10
Phil Downing, Los Angeles County Office of Education – Region 11

Other Attendees

Octavio Castelo, Los Angeles County Office of Education – Region 11
Amanda Dickey, Calif. County Superintendent Educational Services Assoc. (CCSESA)
Renzo Bernales, California Department of Education (CDE), Special Education
Stacy Armstrong, Department of Health Care Services (DHCS)
Levi Higgins, Department of Health Care Services (DHCS)
Francisco Yanes, Department of Health Care Services (DHCS)
Amar Takhar, Department of Health Care Service, (DHCS)
Stephanie Magee, Department of Health Care Services (DHCS)
Rick Record, Department of Health Care Services (DHCS)
Tony Teresi, Department of Health Care Services (DHCS)
Jillian Mongetta, Department of Health Care Services (DHCS)
Jacob Mills, Department of Health Care Services (DHCS)

On Phone

Michelle Cowart, Contra Costa County Office of Education – Region 4

2.0 **Additions to the Agenda** - none

3.0 **Approval of Minutes** - Minutes from the June 6, 2019 meeting approved as presented

4.0 **Department of Health Care Services (DHCS) Report/Update**

4.1 **DHCS Remittance Advice** – update

- When payments are sent to LEC, we now only receive a check, there is no longer a listing of the included LEAs & amounts in the register. Can this be changed? Due to new fiscal advice RAD no longer attached to warrant. Working to add “payment message” to identify that payment is for SMAA.

4.2 Random Moment Time Survey (RMTS)

4.2.1 Follow-up from recent CMS calls Conference call with CMS to discuss TSP work schedules with replacements during and after quarter. Moments occurring during IEP meeting are not reimbursable by SMAA. CMS agreed with language approved in new SMAA manual. Still reviewing policy on TSP work schedule policy and will provide updates later.

DHCS had a conference call with CMS mid-Sept to discuss remaining questions regarding SPA (i.e. specialized transportation services). CMS has requested DHCS submit a comprehensive package to include benefit and methodology redlined pages. This package is currently under review by DHCS legal, hoping to send by next week or so.

DHCS is currently performing outreach to LEA's who are not participating in either SMAA or LEA BOP. First approach was gathering info within DHCS to identify who are participating and not, also reached out to LECs, survey sent to question LEA's about participation. Phase II, reaching out to LEA's participating in one program and not another, and to charter schools. Phase III, will get LEAs who have responded that they would like to participate, onboarded and given necessary info and resources. DHCS will organize responses based on region to be more focused on providing technical assistance and coordinating with LECs. Also, will be looking at other options for those who decide not to participate, i.e., link them up with other schools in order to form a collaborative. DHCS has not investigated charter school list to determine what type of charter schools are on list. Suggestion by CDE to work through SELPA to get info down to those districts, each SELPA has a director. CDE is limited in their ability to assist in outreach, since the program is voluntary. Per LECs, drop-dead timing would be Feb/Mar 2020 in order for necessary contracts and training to take place. Discussion regarding third party vendor relationships and potential opportunity of outreach to 'at-risk LEAs' through vendors.

4.2.2 What are the issues with Data Match? What is the fix?

4.2.3 PPL 19-020 and PPL 19-020 Revised. County codes are now required by DHCS, requesting SSN or BIC from LEAs *if available*. Spoke with DHCS IT group on software processes, info on fix duration, and what can program do in interim. DHCS will rollback methodology prior to recent IT update which was working going into August, until a permanent fix occurs. Update intention was to increase eligibility rate return by going to a secondary match. DHCS wants everyone who submitted files during that time to resubmit for August and September, test and double-check. Let DHCS know if errors continue.

4.2.4 Discussion on additional TSP Certification ask by DHCS: DHCS received feedback from internal/external stakeholders and are

reviewing the current process for TSP approval. DHCS will reach out to everyone to finalize process. Feedback received was primarily positive, however, all systems currently have a statement.

➤ **Outstanding items/Follow-up needed from prior meetings:**

1. Status of DHCS PPA contract language for SMAA: DHCS revised PPA based on feedback received at 2019 summit. DHCS approved language changed to article 5 re: LEC & LGA responsibilities by removing Ed. code language. FY 2020-21 SMAA will begin new PPA.
2. Status of SMAA Manual:
 - 2019 version – DHCS received final approval from CMS on Friday 10/4/19 and includes 1 and 4 notifications/response timeline, 2A/2Z codes. TCM included in coding info for RMTS purposes, new TSP Participant Pool 1 providers, procedures for vacancies & replacements, revised sampling methodology and revised formula for compliance rate
 - 2020 version – Copy will be sent to stakeholders for review in the next week. New 2020 version will separate SMAA Manual into two separate documents, an RMTS guide and the SMAA program manual.
3. Host Contract Invoice – status: SMAA program will be finalizing for 18/19 Q4 as soon as financial system has finished uploading data, should be sometime in December.
4. Being able to certify Staff Pool List with vacancies – status: Language included in 2019 SMAA Manual, approved by CMS, changes requested by stakeholders will be included in a PPL to be sent out for comments in the next few weeks.
5. TSP Replacements – status: language included in 2019 SMAA manual
6. Status of PPL re: Shifts/Work schedules: issue currently under review by CMS, DHCS will notify all stakeholders once info/comments received
7. Averaging quarter TSP List – update: Effective FY2020/21, Q2 will be foundation for averaged quarter costs, time study results from Q2-Q4 from the previous fiscal year will be used in the average calculation.
8. Update on Vendor Fee Worksheet process: Updated template sent out and is ready to use for FY17/18, will send one more time.

4.3 Integration of RMTS into LEA BOP:

- 4.3.1 Has the SPA been officially re-submitted? No. CMS has asked for a comprehensive package, DHCS will be submitting this soon.
- 4.3.2 Implementation timeline: Language changes by 1/2020? DHCS is currently working to collaborate with CMS.
What is DHCS' plan for going live? DHCS already has drafted training materials, will send e-blast once approved

➤ **Outstanding items/Follow-up needed from prior meetings:**

1. Status of additional upfront question language

- Will all mandated nursing assessments/screenings be coded to 2Z? 2A? Will be based on bright futures pediatric academy periodicity table and required for all students per Ed Code so all will be reimbursable. DHCS stated that this will be discussed in great detail at the December AWG meeting.
- 2. How will SMAA RMTS non-compliance affect participation in the LEA BOP? According to the approved 2019 SMAA Manual pg. 6-18, if non-compliant for two consecutive quarters, LEA will be suspended from *both* programs for one quarter. LEAs will then forfeit any reimbursement and any costs associated. DHCS stated that the LEA would still be required to participate in the RMTS, just will not be able to claim. DHCS will alert DHCS A&I. LEC brought up an OIG finding that by requiring them to remain in RMTS, there may be an issue with the Cost Allocation Plan.
- 3. For LEAs no longer billing LEA BOP, which cost pool would their direct medical service TSPs be listed? (currently in CP 1) Per SMAA manual 6-8, should be listed in Cost Pool 2, category item 4
- 4. TCM additional clarification: to bill, LEA must meet all requirements under program, identify all qualified practitioners that they will submit claims for, for RMTS Q3 & Q4, update certification as necessary. Include practitioners not performing services, submit cert statement along with TSPs on a quarterly basis and will alert central coders on how to code, i.e. 2A vs 2Z
- 5. Status of Trainings: DHCS will provide additional training related to SPA, RMTS, CRCS and any other training needs identified once the SPA is approved.
- 6. Update on outreach to ‘at-risk’ LEAs: Currently in process Phase II/III

4.4 DHCS Feedback from NAME Conference: The issue of transparency was a major takeaway. What goes on in other states and timeframes, provided good insight on current situation of SPA approval in California. Documentation standards received with regards to OIG audits. Education leader updates regarding program functions and collaborations. Outreach ideas related to fact sheets provided by other states, i.e. Colorado, that provides outlined info showing where funding is going, how benefiting districts. Useful insight on working as a team, advocating for one another.

- - **BREAK FOR LUNCH** - -

Next LEC Advisory Committee Meeting is scheduled for December 5, 2019 from 9:00am - 1:15pm at the SELF Building, 1531 I Street, Suite #300