

**Yolo County Office of Education
1280 Santa Anita Court, Suite 100
Woodland CA 95776**

**LEC Committee Meeting Minutes
April 5, 2012**

LEC Coordinator/Representative Attendees:

Greg Englar, Sonoma County Office of Education - Region 1
Merilee Johnson, Glenn County Office of Education – Region 2
Marjorie Rollins, Sutter County Superintendent of Schools, **Co-Chair** - Region 3
Michelle Cowart, Contra Costa County Office of Education – Region 4
Monica Morgan, Santa Cruz County Office of Education - Region 5
Janice Holden, Stanislaus County Office of Education – Region 6
Susan Ellyson, Madera County Office of Education - Region 7
Margaret Roux, Kern County Superintendent of Schools - Region 8
Annette Jewell, Orange County Department of Education, **Co-Chair** - Region 9
Julian Weaver, San Bernardino County Superintendent of Schools - Region 10
Cathy Bray, Los Angeles County Office of Education - Region 11

Other Attendees:

Geri Baucom, Department of Health Care Services (DHCS)
Candace Banks, Department of Health Care Services (DHCS)
Isabel Fritz, Department of Health Care Services (DHCS)
Robert Lucia, Department of Health Care Services (DHCS)
Tony Teresi Department of Health Care Services (DHCS)
Janice DiCroce, LGA Co-Chair
Anysia Drumheller, Butte County Office of Education
Elaine McCord, Glenn County Office of Education
Laura Missimer, San Joaquin County Office of Education
Sherry Purcell, Los Angeles Unified School District

Absent:

Lynda Lindsay, LGA Co-Chair
Ken Gragg, Kern County Superintendent of Schools - Region 8

1.0 Introductions

Each individual stated his/her name and agency affiliation.

2.0 Additions to the Agenda

Normal paid work hours on the time survey form - clarification (item #7.4.1)

3.0 Approval of Minutes

The February 2, 2012 LEC Committee Meeting Minutes were approved.

4.0 California Virtual Academy (CAVA): Alison Rose

Guest speaker (Alison Rose) was unable to attend the meeting today.

5.0 Department of Health Care Services (DHCS) and Co-Chairs Report

5.1 Staffing

Barbara Schultz will be out of the office through April 30, 2012. DHCS is interviewing candidates for the SBMAA Office Technician position.

5.2 New SMAA Contracts

- There are currently 6 contract renewals in process; 2 LGAs (Alameda & Fresno) and 4 LECs (Sonoma, Orange, Santa Cruz, Stanislaus).
- There are 5 contracts up for renewal next year; 2 LGAs (Imperial & San Francisco) and 3 LECs (Glenn, San Bernardino, Sutter).
- One LGA (Santa Cruz) terminated their SMAA contract effective July 1, 2011.
- LECs and LGAs are advised (by DHCS) that contract amendments cannot be made after the contract period. DHCS will clarify this by strengthening language in the School-based MAA Manual. It is important that LEAs notify both the LEC and the LGA as soon as they decide to terminate a contract. PPL 00-014 provides guidance on how to transfer a claiming unit from the LGA to the LEC or from the LEC to the LGA.

5.3 Status of DHCS Desk/Site Reviews

- DHCS provided an update by region on desk reviews in process, desk reviews pending corrective action plan (CAP) review, and desk/site reviews planned for the next fiscal year.
- Branch Chief Geri Baucom requested an exemption from State travel restrictions so that her staff can resume LEC & LGA site reviews in 2012/13.
- Invoice status reports were sent out by DHCS last week. Please notify your DHCS Analyst if you have not received the report.

5.4 Time Survey Samples

- No Discussion about time survey samples
- Isabel Fritz, DHCS Analyst reminded the LECs to provide a list of time survey training dates/times/locations to DHCS for the 2012/13 year.

5.5 CMS (Centers for Medicare and Medicaid Services) Audit

- CMS site visits to Turlock, Tulare, and Santa Barbara are now complete.
- CMS requested information relative to 16 additional claiming units.

- CMS requested MAA vendor information (statewide).
- DHCS is expecting a preliminary CMS report by June 30, 2012.

5.6 Medicaid Agency Written Policy on E-signatures

DHCS is working on a PPL (Policy & Procedure Letter) relative to E-signatures that will be implemented in 2012/13. The PPL should be published within 3-4 weeks. It will address E-signatures in SMAA, CMAA, and TCM Programs.

5.7 Community College

5.7.1 Indirect Cost Rate PPL

PPL 12-003, dated March 2, 2012 addresses Community College ICR calculations. A LEC Committee member stated that the PPL does not address the ICR calculation for State Universities. Branch Chief Geri Baucom will look into providing clarification.

5.8 General Education Teachers

- CMS requested that DHCS gather information relative to the participation of general education teachers in the MAA Program. DHCS is developing questions to ask LECs/LGAs as a first step in researching the appropriateness of regular education teacher participation.
- A LEC Committee member reminded DHCS that 2012/13 MAA time survey training will soon begin and it would be best to have a State policy regarding program participation in place prior to 2012/13 training sessions.

5.9 2012/2013 SBMAA Manual Changes

5.9.1 RMTS Language

- RMTS language will not be included in the 2012/13 Manual.

5.9.2 DHCS SMAA Changes

- DHCS is meeting tomorrow (4/6/12) with the LEC and LGA Co-Chairs to discuss 2012/13 SMAA Manual changes.

5.10 Random Moment Time Study (RMTS) Updates

5.10.1 Release of DHCS Key Components

- DHCS is currently working on a plan for statewide RMTS implementation.
- Once the plan is developed, DHCS will create a committee of School-based MAA stakeholders for feedback. The goal of this committee will be to prepare a comprehensive California RMTS proposal for implementation to submit to CMS for approval. If CMS approves the plan, then methods will be set up for notification of which LEAs will participate in RMTS.
- A LEC Committee member asked about the LEC plan that was submitted to DHCS. Branch Chief Geri Baucom stated that several things were extracted from the various plans that were submitted to DHCS as DHCS began to develop the statewide plan.
- A LEC Committee member asked if part of the plan development included DHCS staff researching what other states are doing relative to RMTS. Branch Chief Baucom responded in the affirmative.

- DHCS anticipates many question/answer exchanges with CMS once the plan is submitted. CMS approval was a 2-year process for Los Angeles USD. Hopefully, it will not take as long for the statewide RMTS proposal to be approved.
- According to DHCS, the proposed RMTS plan will allow LECs/LGAs to agree or not agree to use RMTS in their respective regions.
- The DHCS proposal currently does not require claiming units to use RMTS methodology. Claiming units would have the option of continuing to use the worker log (time survey).

5.10.2 Provide Update on LAUSD Implementation

- See item #7.9.2

5.10.3 Provide Update on CMAA Implementation/CMS Approval

- The County-based MAA (worker log) methodology is still being reviewed by CMS. CMS continues to ask questions about the plan.
- One concern identified by CMS is the activity of completing the time survey form as a MAA Code 15.

5.11 Branch Chief Report

Branch Chief Geri Baucom has nothing specific to report. She has now been with the department for two years and has learned a great deal. Geri Baucom stated that she continues to learn and with a full (DHCS) staff in place, looks forward to working with the LECs in improving the School-based MAA Program.

6.0 Review of February 2, 2012 LEC Committee Meeting Items

No discussion

7.0 LEC Committee Business

7.1 California Virtual Academy (CAVA)

- LEC Committee members previously submitted specific questions about CAVA to be answered by CAVA staff. Laura Terrazas (CAVA Dean of Student Services), responded to the questions. LEC Co-Chair Margie Rollins distributed a handout listing the questions and answers.
- The LEC Committee had hoped to have a discussion with the CAVA representative at today's meeting. However, the CAVA representative was unable to attend (see item #4.0).
- The LEC Committee discussed how CAVA might participate in the MAA Program. A LEC Committee member stated that CAVA plans to participate in the LEA Direct Billing Option Program. Committee members agreed that there is not sufficient information at this time to recommend that CAVA participate in the MAA Program. Research will continue in this area.

7.2 Status of DHCS Desk/Site Reviews

- DHCS plans to interview MAA participants during the next round of site reviews.
- Desk and site reviews will be associated with the most recently submitted MAA invoices.
- DHCS plans to review a larger number of claiming units in each region than it has reviewed in the past.

7.3 New DHCS SMAA Contracts

See item #5.2

7.4 Time Survey Samples

- A LEC Committee member suggested that a listing of Medi-Cal programs be included in the School-based MAA Manual. Confusion exists around smoking cessation programs, Tobacco Use Prevention Education (TUPE), Family PACT, etc. Clarification would help time survey participants determine which programs are Medi-Cal and which programs relate to lifestyle changes.

7.4.1 Normal Paid Work Hours/Week

The LEC Committee discussed the confusion around requiring that the “normal paid work hours per week” on top of the time survey form match the total hours reported on the bottom of the time survey form. In some cases, an individual may not work their “normal” paid hours during a time survey week. Improved language in the MAA Manual would be helpful.

7.5 Managed Care Plans

Several time survey samples/narratives refer to “managed care” plans. These samples need more detail as to what health issue is actually being addressed (in the managed care plan).

7.6 Community College

7.6.1 Indirect Cost Rate (PPL)

See Item #5.7.1

7.6.2 Student Fees – Trailer Bill

The LEC Committee discussed the Health Fee Trailer Bill in the California State Budget. This Bill would allow community college students to vote on removing the college health center fee. This legislation could affect the participation of community colleges in the MAA program.

7.6.3 CPE

If the Education Code language is changed to allow college health fee decisions to be made by student vote, research would be required to determine if the health fees qualify as certified public expenditure.

7.7 General Education Teachers

DHCS is in the process of gathering information about general education teacher participation in the MAA program.

7.8 2012/2013 SBMAA Manual Changes/Clarifications

7.8.1 What is first aid?

The LEC Committee discussed playground injuries and referrals to the school nurse for injury as being first aid.

7.8.2 Professional evaluation

The LEC Committee discussed how a “professional” evaluation by the school nurse could potentially lead to a MAA referral.

7.9 Random Moment Time Study (RMTS) Update

7.9.1 Release of DHCS Key Components

See item #5.10.1

7.9.2 Provide Update on LAUSD (Los Angeles Unified School District)

- Sherry Purcell reported that LAUSD's first MAA invoice is moving through the CFO office and should be available in a few weeks. The preliminary numbers are looking good, showing an increase of 165% from the prior year/corresponding quarter, and an increase of 316% from the prior quarter. The RMTS invoice still must undergo review by the LEC and the State.
- Sherry Purcell provided a handout from the California School Health Centers Conference which was held on March 12, 2012 in Sacramento. The handout explains RMTS methodology.

7.9.3 Provide Update on CMAA Implementation/CMS Approval

See item #5.10.3

7.10 LEC Bylaws – Potential Amendments

The LEC Bylaws have not been updated since 2005. Committee member Merilee Johnson volunteered to draft revisions to be discussed by all LEC Committee members at a later date.

7.11 Co-Chair Nominations and Elections

The LEC Co-Chair term for Margie Rollins ends on June 30, 2012. Committee member Michelle Cowart nominated Margie Rollins to serve an additional term. Margie Rollins agreed to serve another term if no new candidates stepped forward. The Co-Chair election will be held at the June LEC Committee Meeting.

7.12 LEC Lunch Fund

LEC Co-Chair Margie Rollins provided a handout showing the LEC lunch fund balance. New lunch fund invoices will be sent out to all regions.

8.0 Business and Administration Steering Committee (BASC) Report

Nothing to report

9.0 Invoice News

Nothing to report

10.0 LEA Medi-Cal Billing Option Ad-Hoc Workgroup Report

- The 06/07 CRCS (Cost and Reimbursement Comparison Schedule) audit is complete. 145 letters were sent out stating what amounts are due to LEAs or what amounts are owed by LEAs. Additional letters will be sent out soon.
- A LEC Committee member asked how California did on the CRCS audit relative to other states. Janice Holden responded that California appears to be "underpaid".
- PPA (Provider Participation Agreement) and Annual Report training Webinar will be held by DHCS on 5/9/12.

- Of the 458 (2011/12) PPAs received by the state, 120 required corrections. A PPL will be drafted to inform LEAs that if their PPA is not received, their LEA Billing Option funds will be suspended.
- Ad-Hoc Workgroup members met in sub-groups to discuss various issues. One group discussed training ideas and methodology for the upcoming PPA and Annual Report Webinar.
- Sherry Purcell reported that the legislation that established the Ad- Hoc Workgroup (Senate Bill 231) will sunset next January. DHCS submitted a “trailer bill” to extend the sunset by three years.
- Sherry Purcell provided a handout regarding Assembly Bill 2608 and explained the current status of the Bill. AB 2608 would require the State to amend the Medicaid state plan regulatory requirements pertaining to the provision of medical transportation services by LEAs to be no more restrictive than federal requirements.

11.0 LGA Report

The LGAs are awaiting time survey methodology approval from CMS.

12.0 Adjourn

The next LEC Committee Meeting will be on Thursday, June 7, 2012 @ YOLO COE